

CS-22-355

BOCC CONTRACT APPROVAL FORM

CONTRACT TRACKING NO. CM2930-A3

SECTION 1 - GENERAL INFORMATION
 Requesting Department: Fire Rescue Contact Person: Carolyn Kittle
 Telephone: (904) 530-6600 Email: ckittle@nassaucountyfl.com

SECTION 2 - VENDOR INFORMATION
 Name: Nassau Oaks Volunteer Fire Department
 Address: 56300 Nassau Oaks Circle
 City: Callahan State: FL Zip Code: 32011
 Vendor's Administrator Name: Craig Herr Title: Chief
 Telephone: (904) 568-8885 Email: cherr79@icloud.com

SECTION 3 - VENDOR AUTHORIZED SIGNATORY
 Authorized Signatory Name: Craig Herr
 Authorized Signatory Email: cherr79@icloud.com
 (IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION
 Contract Name: Nassau Oaks VFD Vehicle Lease Agreement
 Type: New Contract Work Authorization Supplemental Agreement
 Short Description of Product(s)/Service(s) Being Requested: _____
Amendment No.3/Third Extension to Nassau County Vehicle Lease Agreement with Nassau Oaks VFD
 (GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)
 Procured Method: Quotes ITB RFP RFQ Piggyback Exemption Sole Source
 Single Source Other _____
 Total Amount of Contract: \$1.00 per year (Estimate if necessary)
 Account Number: 04224522-544000
 Source of Funds: County State Federal Other: _____
 County Authorized Signatory: BOCC Chairman County Manager
 (IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE
 Insurance Category: Category L Category M Category H Other: County to Insure NOAKS VFD
 Risk Manager Initials: AM /15/2023

SECTION 6 - AMENDMENT INFORMATION
 Contract Tracking No: CM2930 Amendment No: 3
 Type of Amendment: Renewal Time Only Extension Additional Scope Other: _____
 Increased Amount to Existing Contract: _____ (if any) Total with Amended Amount: _____
 Account Code Change From: _____ To: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

- 1. As of 9/14/2023
Department Head/Contract Manager Date
- 2. Chris Lacambra 9/14/2023
Office of Mgmt. & Budget Date
- 3. _____ 9/15/2023
Procurement Date RFJ
(Signature required only if procurement related)
- 4. Denise C. May 9/15/2023
County Attorney Date

COUNTY MANAGER - FINAL SIGNATURE APPROVAL
Taco E. Popey AICP 9/15/2023
 County Manager Date

**AMENDMENT NO. 3 / THIRD EXTENSION TO THE
VEHICLE LEASE AGREEMENT**

THIS AMENDMENT entered into this 15th day of September, 2023 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as “County”) and **NASSAU OAKS VOLUNTEER FIRE DEPARTMENT**, 56300 Nassau Oaks Drive, Callahan, Florida 32011, (hereinafter referred to as “Nassau Oaks”).

WHEREAS, the parties entered into an Agreement dated October 23, 2020; and

WHEREAS, the Agreement provided for an initial term of one (1) year beginning October 1, 2020 and ending September 30, 2021, with an option to extend in one (1) year increments upon mutual agreement between the parties; and

WHEREAS, the term of the Agreement has been extended annually by mutual agreement of the parties; and

WHEREAS, the parties desire to further extend the term of the Agreement for an additional one (1) year period beginning October 1, 2023 and ending September 30, 2024.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with the terms of the Agreement dated October 23, 2020, the term of the Agreement is hereby extended for an additional one (1) year beginning October 1, 2023 and ending September 30, 2024.
2. All other provisions of said Agreement not in conflict with this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

THE COUNTY

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

Signature: Taco E. Pope, AICP

Print Name: Taco E. Pope, AICP

Title: COUNTY MANAGER

Date: 9/15/2023

RFJ

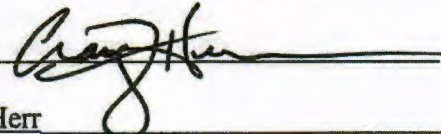
9/15/2023

REVIEWED FOR LEGAL FORM AND CONTENT:

Denise C. May 9/15/2023

DENISE C. MAY, County Attorney

Nassau Oaks Volunteer Fire Department :

Signature: 

By: Craig Herr

Title: Chief

Date: 09/08/2023

Signature: Lorena A. Young

By: Lorena A. Young

Title: President, Board of Directors

Date: 09/08/2023

Certificate Of Completion

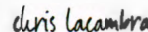
Envelope Id: D8B8BAE091054923A767CCB6BB8EFAC6 Status: Completed
 Subject: Contract #CM2930-A3 \$1.00: Nassau Oaks VFD Vehicle Lease Agreement Supporting Documents Removed
 Source Envelope:
 Document Pages: 3 Signatures: 6 Envelope Originator:
 Certificate Pages: 2 Initials: 3 Carolyn Kittle
 AutoNav: Enabled ckittle@nassaucountyfl.com
 Enveloped Stamping: Enabled IP Address: 50.238.237.26
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking


Status: Original Holder: Carolyn Kittle Location: DocuSign
 9/14/2023 3:56:57 PM ckittle@nassaucountyfl.com

Signer Events

	Signature	Timestamp
Brady Rigdon brigdon@nassaucountyfl.com Fire Chief Nassau County Fire-Rescue Security Level: Email, Account Authentication (None)		Sent: 9/14/2023 4:00:47 PM Viewed: 9/14/2023 4:50:52 PM Signed: 9/14/2023 4:51:00 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	Signature Adoption: Uploaded Signature Image Using IP Address: 50.238.237.26	

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/14/2023 4:51:01 PM Viewed: 9/14/2023 9:15:36 PM Signed: 9/14/2023 9:15:45 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Ashley Metz ametz@nassaucountyfl.com Human Resources Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/14/2023 9:15:47 PM Viewed: 9/15/2023 7:42:01 AM Signed: 9/15/2023 7:42:05 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Abigail F. Jorandby ajorandby@nassaucountyfl.com Assistant County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)		Sent: 9/15/2023 7:42:06 AM Viewed: 9/15/2023 4:25:55 PM Signed: 9/15/2023 4:26:32 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Signer Events	Signature	Timestamp
Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	<i>Denise C. May</i> Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 9/15/2023 4:26:33 PM Viewed: 9/15/2023 4:57:49 PM Signed: 9/15/2023 4:57:54 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	<i>Taco E. Pope AICP</i> Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 9/15/2023 4:57:57 PM Viewed: 9/15/2023 5:01:39 PM Signed: 9/15/2023 5:01:55 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 9/15/2023 5:01:56 PM Viewed: 9/18/2023 9:14:39 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Constance Holmes cholmes@nassaucountyfl.com Fire Administration Nassau County Fire-Rescue Security Level: Email, Account Authentication (None)	COPIED	Sent: 9/15/2023 5:01:57 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/14/2023 4:00:47 PM
Certified Delivered	Security Checked	9/15/2023 5:01:39 PM
Signing Complete	Security Checked	9/15/2023 5:01:55 PM
Completed	Security Checked	9/15/2023 5:01:57 PM

Payment Events	Status	Timestamps
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